

MEMORANDUM

TO: ALL FACULTY MEMBERS
FROM: ROBERT MORTVEDT, PRESIDENT
SUBJECT: JOINT CONVOCATION FOR PRESIDENT KENNEDY, FRIDAY, SEPT. 27th.

In accordance with the announcement made in Chapel on Monday, this is a brief review of the plans for the faculty participation in the convocation. All faculty members will travel by bus.

Faculty members are asked to robe in the Administration Building and be ready to leave by bus at 9:45 A.M. Tickets are 50¢ round-trip and must be obtained in the Business Office before Friday.

Buses will leave from the East door of the Administration Building on 121st Street. (Students only will leave from Wheeler Street.)

Faculty members will have special seats on the infield at Cheney Stadium. President Kennedy will pass directly in front of the two faculties as he makes his way from his helicopter to the platform.

FACULTY SPOUSES AND HOUSEPARENTS: We have reserved a section of box seats for spouses and houseparents. We must, however, know how many will attend. Those who wish to sit in the reserved section must notify Clayton B. Peterson in Room 120 by 12:00 noon on Wednesday, September 25., Extension 234. (Some have already turned in slips; this is sufficient information.)

A special bus is being secured for faculty spouses and houseparents. It, too, will leave from the East door of the Administration Building on 121st Street. Tickets should be secured at the Business Office before Friday. Admission to Cheney Stadium for faculty spouses and houseparents is by athletic passes.

Buses will leave immediately after the Convocation for the return to the campus. Please help expedite this return by going directly to your bus when the convocation is dismissed.