



PACIFIC LUTHERAN UNIVERSITY

*CATALOG
EVENING
MASTER OF BUSINESS
ADMINISTRATION* 1986-87



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The information contained in this brochure is superceded by the Graduate Catalog of Pacific Lutheran University. For more complete information on the University, please request a copy of the annual Graduate Catalog from the Dean for Graduate Studies, Pacific Lutheran University, Tacoma, Washington 98447.

The University reserves the right to make necessary changes in procedures, policies, calendar, and curriculum.

WHY PLU?

HIGH QUALITY FACULTY

- Virtually all of the MBA courses are taught by full-time faculty. They live and work in the Puget Sound area and are familiar with the local economy.
- The 13 graduate faculty have their doctorates — from 9 leading Universities.
- They have substantial professional experience in industry or government.
- As active consultants and scholars, their knowledge is up-to-date. They share with you the most recent approaches to problems and solutions.

HIGH QUALITY STUDENTS

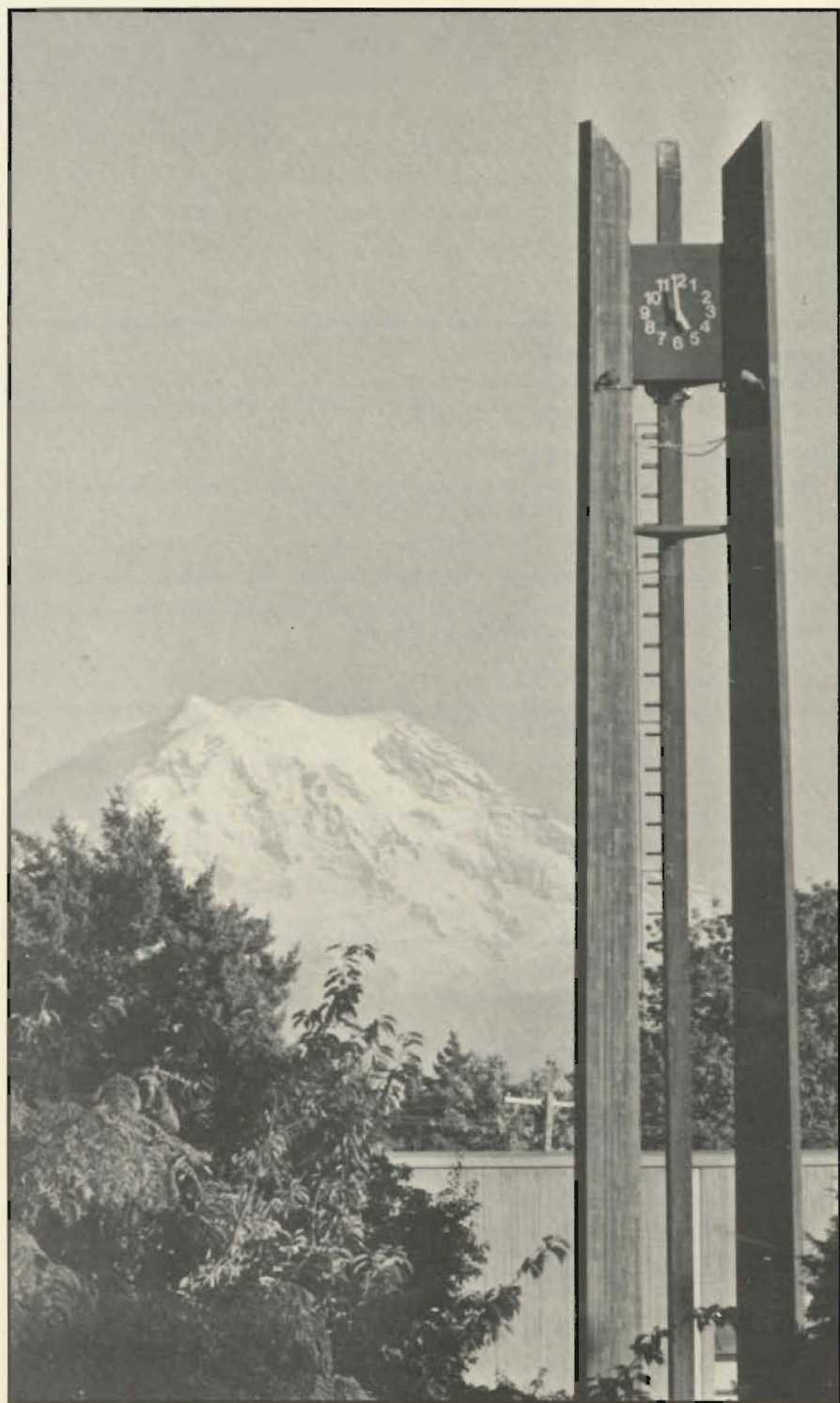
- The student group represents a broad cross section of Puget Sound industries, government agencies, and service organizations.
- By design, this select group is not dominated by individuals from any one industry or organization.
- These students bring together professional experience and judgment with specific concepts and broad knowledge from various disciplines (including engineering, technology, social science, health care, and business).

HIGH QUALITY CURRICULUM

- The unique four-semester-hour class block is designed to integrate and give depth to topics important to the manager.
- Most classes meet only one evening per week. This convenient format enhances the seminar learning environment.
- Since all required classes are offered every single semester, each student can progress through the program at his or her own rate. Students can take one, two, or three courses any semester.

HIGH QUALITY RESOURCES

- The library contains one of the most complete collections for working executives in the South Puget Sound area. An acquisition program was supported by the Ben B. Cheney Foundation.
- VAX 11/785 and 11/750 computer systems, the availability of terminals and micro-computers mean "hands on" access to this important managerial tool.



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ACCREDITATION AND AFFILIATIONS

THE EVENING MBA PROGRAM IS PROFESSIONALLY ACCREDITED BY THE ACCREDITATION COUNCIL OF AACSB (American Assembly of Collegiate Schools of Business). The undergraduate program (BBA) and the Accounting Program are also accredited by AACSB. In addition, the School of Business Administration is a member of the Northwest Universities' Business Administration Conference and the Western Association of Collegiate Schools of Business.

Pacific Lutheran University itself is accredited by the regional Northwest Association of Secondary and Higher Schools as an institution of higher education.

ADMISSION

Consultation about the program is available from the Director of the MBA Program prior to filing the application for admission. Students may begin studies at the beginning of any semester.

The application for admission together with the application fee, transcripts and supporting documents, is filed with the Office of Graduate Studies. Applications are accepted for courses beginning in September, February or June. While there are no deadlines for application, it is suggested that all application material be on file by July 15 for Fall semester, December 1 for Spring semester and April 15 for Summer session. This gives the student maximum flexibility for course scheduling. The evaluation process takes place only after all documents have been received. All applicants are required to submit scores from the Graduate Management Admission Test (GMAT).

IN SUMMARY, THE FOLLOWING ITEMS MUST BE ON FILE IN THE OFFICE OF GRADUATE STUDIES BEFORE AN APPLICANT WILL BE CONSIDERED FOR ADMISSION:

- (1) The completed application form
- (2) A \$25.00 application fee
- (3) An official copy of transcripts of ALL previous college work
- (4) Two recommendation forms
- (5) Graduate Management Admission Test score.

International students should refer to page 5 for additional requirements and procedures.



THE GRADUATE MANAGEMENT ADMISSION TEST

The Graduate Management Admission Test (GMAT) is a test of aptitude rather than a test of business knowledge per se. The test is offered four times per year and may be taken at PLU. Candidates are examined in two major areas, verbal and quantitative, and a score is earned in each area. In addition, candidates receive a total score which ranges between 200 and 800. The School of Business Administration will not accept a candidate with a score of less than 450. The actual required score for an individual candidate depends upon the cumulative GPA.

Information and advice regarding the GMAT may be obtained from the Director of the MBA Program. A GMAT bulletin which contains a registration form and dates of the testing may be obtained from GMAT, Education Testing Service, Box 966R, Princeton, NJ 08541.

FINANCIAL INFORMATION

The tuition for the 1986-87 academic year is \$230 per semester hour (\$920 per each four-hour class). Tuition is payable at the time of registration. The payments may be spread over a six-month period. For information on payment plans, contact the Business Office (535-7107).

Information concerning financial aid may be obtained from the Financial Aid Office (535-7161). In addition, students may discuss their needs with the Director of the MBA Program. Graduate Assistantships are awarded only to full-time students.

INTERNATIONAL STUDENTS

An international student whose native tongue is not English is required to demonstrate proficiency in the English language by attaining a minimum score of 550 on the Test of English as a Foreign Language (TOEFL). In addition, all candidates must submit a score from the direct writing test of the TOEFL. Information on TOEFL and on the dates and places of testing may be obtained from Educational Testing Service, Box 899, Princeton, NJ 08541.

To allow ample time for visa and other departure procedures, the application and all supporting documents should be on file with the University no less than four months prior to the proposed entry date.

If the above requirements are satisfactorily met and the student is admitted to the MBA Program, the student is required to certify to the University that adequate financial resources are available to undertake and continue in a program of study.



VISITING GRADUATE STUDENTS

Visiting graduate students from other schools and universities may be allowed limited enrollment in the MBA courses by the Graduate Studies Committee. Such students must have taken the GMAT prior to enrolling in any 500-level business courses and be a student in good standing in the student's graduate program.

ADVISING

At the time of admission, all students are assigned an adviser who is the Director of the MBA Program. Enclosed with the admission letter is a copy of the student's profile sheet that is maintained in the School of Business Administration. Initially, the profile sheet contains information on courses transferred for preparatory core requirements and graduate courses taken at other institutions, when applicable. The Director of the MBA Program should be contacted concerning the student's remaining course work.

RESIDENCE REQUIREMENTS AND TRANSFER COURSES

It is possible for candidates to take some preparatory courses at other institutions, and it is often possible to transfer some graduate course credits into the Pacific Lutheran University MBA Program, provided those graduate courses were completed with a cumulative grade point of 3.00 or above. Advice regarding transfer of credits may be obtained from the Director of the MBA Program.

In order to meet the requirements for the MBA degree, at least six courses (24 semester hours) must be completed at Pacific Lutheran University, with a cumulative grade point average of 3.0 or above. All specific subject requirements must be satisfied regardless of the number of courses taken. The meeting of specific graduate level requirements by transfer or substitution is subject to the review and approval of the School of Business Administration Graduate Studies Committee.



TIME LIMIT

All requirements for the MBA degree must be completed within seven years. The period begins with the date of admission to the MBA program at Pacific Lutheran University. Each student is expected to make some annual progress toward the degree following admission, in order to maintain status in good standing.

STANDARDS OF WORK

The minimum standard acceptable for the MBA is a cumulative grade point average of 3.0 (on a 4.0 scale). If at any time during the program the gpa falls below 3.0, the student will receive notification from the Dean for Graduate Studies.

No grade of less than a C- will be accepted to meet course requirements in the MBA program.

GRADUATION REQUIREMENTS

Graduation requires successful completion of all courses required for the MBA degree. A 3.0 cumulative grade point average must be earned with no single grade below a C-. Students must apply for graduation by submitting an Application for Graduation to either Graduate Studies or the Registrar's Office. Commencement exercises are held in May, August, and December.



COLLEGE CALENDAR

There are five time periods in the academic year during which evening MBA courses may be taken. These are: (1) Fall Semester, which begins early September and ends mid-December; (2) Interim, an intensive four-week period during the month of January; (3) Spring Semester, which extends from early February until mid-May; (4) Summer Session I, which begins early June and ends mid-July; and (5) Summer Session II, which begins mid-July and concludes late August.

The schedule of the MBA courses is quite flexible. During Fall and Spring Semesters, graduate level MBA courses are scheduled to meet one night per week. During Summer Session I and Summer Session II, courses meet at the rate of two nights per week; Interim, three nights per week.

LIBRARY

The Robert A. L. Mortvedt Library is a multi-media learning resource center containing over one-quarter million books, periodicals, microfilm, and audio-visual aids. The library receives over 1,300 current magazines, journals, and newspapers. It provides an optimum learning environment of privacy and comfort and maintains an extensive schedule of hours for the convenience of students and other users.

The reference staff provides beginning and advanced library instruction for all students. In addition to standard reference service, the library staff also offers computerized bibliographic information service.

COMPUTER FACILITIES

A dual VAX system, 11/785 and 11/750, is used for academic courses and administrative use. The University offers an extensive variety of software options including four languages (Pascal, BASIC, FORTRAN, and COBOL); a data base management system; and two text editors.

IBM-PCs with supporting software (such as Word, Lotus 1-2-3, and Data Base III) are available for student use.



MBA DEGREE REQUIREMENTS

All courses are four semester hours except where noted.

PREPARATORY CORE

- BA 501 Fundamentals of Accounting and Finance
- BA 502 Fundamentals of Management and Marketing
- BA 503 Management Use of Computers (2 semester hours)
- Econ 500 Applied Statistical Analysis

MBA preparatory core requirements will be waived, on a course by course basis, for students who have completed equivalent courses with a minimum grade of "B" within five years of their initial enrollment in MBA courses as an admitted student. Students not meeting these waiver requirements for preparatory core courses may take either an appropriate course(s) or a waiver examination(s).

ANALYTICAL TECHNIQUES AND MANAGERIAL ENVIRONMENT

- Econ 504 Economic Analysis and Policy Decisions
- Econ 543 Quantitative Methods
- BA 550 Organizational Behavior and Environment
- BA 582 Accounting Information and Control

MANAGEMENT OF BUSINESS FUNCTIONS

- BA 551 Operations Management and Systems Seminar
- BA 564 Financial Management Seminar
- BA 570 Marketing Management Seminar
- BA 555 Business Strategy and Policy

ALTERNATIVES

- Alternative 1: Completion of two graduate elective courses (listed on page 11)
- Alternative 2: Completion of Requirements for concentration in Management Information Systems (listed on page 11)
- Alternative: 3 Completion of a course of study in research methodology and BA 593, Thesis

ALTERNATIVE 1: ELECTIVES

After (or concurrently with) taking the required MBA courses, the candidate may take two graduate level electives, selected from the following list:

- BA 520 Programming for Managers
- BA 521 Information Systems Design
- BA 528 Seminar in MIS Applications
- BA 535 Legal Aspects of the Management Process
- BA 553 Contemporary Issues in Management
- BA 554 Planned Organizational Change
- BA 561 Investment Analysis and Management
- BA 581 Seminar in Financial Accounting Theory
- BA 587 Financial Information Systems
- BA 590 Special Seminar
- BA 591 Independent Study

ALTERNATIVE 2: CONCENTRATION IN MIS

Completion of three courses in Management Information Systems:

- BA 520 Programming for Managers
- BA 521 Information Systems Design *or* BA 587 Financial Information Systems
- BA 528 Seminar in MIS Applications

ALTERNATIVE 3: THESIS

A passing grade in a course of study in research methodology, and successful completion of a major research study.



COURSE DESCRIPTIONS

All courses are four semester hours except where noted.

Preparatory Courses

BA 501 Fundamentals of Accounting and Finance

Fundamental assumptions, principles, and procedures underlying accounting; transaction analysis and the fundamental accounting model; matching of expenses with revenue; measurement and reporting of income statement and balance sheet accounts; consolidated statements; and accounting implications of basic international transactions. Theoretical framework for financial decisions; decision theory relative to working capital management, short- and intermediate-term financing, capital investments and valuation, capital structure and dividend policy, long-term financing, and multinational financing and investing.

BA 502 Fundamentals of Management and Marketing

Principles and processes of administration. Techniques and functions of planning, organizing, directing, and controlling. The flows of goods and services in the economy; economic and behavioral approaches to the analysis of demand; the marketing functions in business firms. Determination of the marketing mix. An examination of the cultural and economic implications of international business transactions on the management and marketing functions of US firms.

BA 503 Management Use of Computers (2 semester hours)

An introduction to computer systems and their uses in industry. Topics covered include understanding fundamental components of computer languages, statistical packages such as SPSS-x and minitab, word processing, and spreadsheet construction.

Econ 500 Applied Statistical Analysis

An intensive introduction to statistical methods for graduate students who have not previously taken Introductory Statistics. Emphasis will be on the application of inferential statistics to concrete situations. Topics covered will include: measures of location and variation, probability, estimation, hypothesis tests, and regression.

Graduate Courses

BA 550 Organizational Behavior and Environment

The study of open sociotechnical systems within which a manager must operate. Three major perspectives are encompassed: the external organization itself as an entity; and the internal organization environment. Comparisons with administrative practices in other countries and cultures. Prerequisite: BA 502.



BA 551 Operations Management and Systems Seminar

Intensive study of key concepts, practices, and techniques applicable to the management of the production of goods and services including work and system design, planning, scheduling, quality control and modern techniques developed in other countries. Organizational impacts of production and information systems. Case analyses are utilized to address complex situations. Prerequisites: Econ 500, 543; BA 503, 550.

BA 555 Business Strategy and Policy

An integrated management approach based on decision making analysis in complex cases and comprehensive field situations. Advanced readings and library research integrate concepts of management and business functions, including consideration of legal, social and international aspects of the business environment. Prerequisites: BA 551, 564, and 570, any one of which may be taken concurrently with BA 555.

BA 564 Financial Management Seminar

Analysis of optimal financial policies. Intensive investigation of the valuation process and its resulting impact on firm investment, financing, and dividend policies. Discussion of the implications of international financing and investing activities. Extensive utilization of the case method. Prerequisites: Econ 504, 543; BA 501, 503.

BA 570 Marketing Management Seminar

Introduction to marketing strategy decisions in both domestic and international contexts: marketing resource allocation decisions in a competitive selling environment; marketing alternatives for both consumer and industrial goods and services. Prerequisites: Econ 504, 543; BA 502, 503.

BA 582 Accounting Information and Control

Applications of accounting information, services, and systems to management problems. Impact on decision making by international accounting practices. Prerequisites: BA 501, 503.

Econ 504 Economic Analysis and Policy Decisions

Basic economic concepts applied to policy formation and operating decisions.

Econ 543 Quantitative Methods

The concepts of probability, sampling, statistical decision theory, linear programming and other deterministic models applied to managerial problems. Prerequisite: Econ 500.

Elective Courses

BA 520 Programming for Managers

Computer programming including branching, looping, subscripts, input/output, character manipulation, subroutines, file manipulations, data storage and retrieval. Advanced work with software packages. Prerequisite: BA 503.

BA 521 Information Systems Design

System development processes. Information analysis and logical specification of the system. Emphasis on the iterative nature of the analysis and design process. Prerequisites: BA 501, 582, 503.

BA 528 Seminar in MIS Applications

In-depth study of selected MIS topics. Projects required will entail application to the functional areas of business. Prerequisites: BA 501, 582, 520, (521 or 587).

BA 535 Legal Aspects of the Management Process

Federal and State laws, rules, and regulations that directly influence the manager's decision making. Legal implications for individual managers and their organizations. Areas covered include: employee relations, consumer protection, security and exchange regulations, rights of corporate shareholders and creditors, antitrust laws, and environmental protection. impact of technological change on organizations and society, and the challenges posed by international competition and management innovations in other countries. The workshop approach to these topics combines the use of cases, readings, discussions, and simulations. Prerequisites: Econ 504; BA 550.

BA 554 Planned Organizational Change

Detailed examination of techniques for diagnosing administrative problems requiring change, and for planning, implementing and evaluating changes undertaken through systematic programs of individual, group, and organizational development. Emphasis on the problem assessment skills of internal change agents and on interventions aimed at structural changes, management training, and career development. Comparative organization development practices in other countries. Prerequisite: BA 550.

BA 561 Investment Analysis and Management

Introduction to the nature, problems, and process of evaluating particular securities (foreign, as well as domestic); portfolio construction and administration. Special attention to the risk and rate-of-return aspects of particular securities, security portfolios, and total wealth. Prerequisites: Econ 543; BA 501.

BA 581 Seminar in Financial Accounting Theory

Advanced accounting concepts and standards; current problems and trends reflected in accounting literature. Designed for professional accountants.

BA 587 Financial Information Systems

Expansion of traditional accounting information flow models to include computerized systems. Emphasis is given to the financial information needs of management and the resulting systems requirements. Prerequisites: BA 501, 582, 520.

BA 590 Special Seminar

Selected advanced topics.

BA 591 Independent Study

Individual reading and studies on selected topics; minimum supervision after initial planning on student's work.

BA 593 Thesis

Research study to meet Thesis Option requirement for MBA degree.



GRADUATE FACULTY AND ADMINISTRATION

Gundar J. King, Dean, Professor (Management). *Ph.D., Stanford University.*

Laura J. Carvey, Director, MBA Program and Faculty Associate. *M.B.A., Pacific Lutheran University.*

D. Stuart Bancroft, Associate Professor (Finance). *Ph.D., University of Pennsylvania.*

Stephen E. Barndt, Professor (Management). *Ph.D., Ohio State University.*

J. Thaddeus Barnowe, Associate Professor (Management). *Ph.D., University of Michigan.*

Eli Berniker, Assistant Professor (Management). *Ph.D., UCLA.*

Scott A. Freeman, Associate Professor (Finance). *D.B.A., Kent State University.*

Larry Hegstad, Associate Professor (Accounting). *Ph.D., University of Washington.*

H. Thomas Johnson, Professor (Accounting). *Ph.D., University of Wisconsin; C.P.A., State of Washington.*

Marlen F. Miller, Professor (Economics). *Ph.D., University of Minnesota.*

Norris A. Peterson, Assistant Professor (Economics). *Ph.D., University of Minnesota.*

James E. Savarino, Assistant Professor (Finance). *Ph.D., University of Washington.*

F. Thomas Sepic, Professor (Management). *Ph.D., University of Washington.*

Steven D. Thrasher, Associate Professor (Marketing). *Ph.D., Northwestern University.*

David L. Vinje, Associate Professor (Economics). *Ph.D., University of Wisconsin.*

1986-87 ACADEMIC CALENDAR

Summer 1986

Monday, June 2 Session I begins
Thursday, July 10 Session I ends
Monday, July 14 Session II begins
Thursday, August 21 Session II ends
Friday, August 22 Commencement

Fall Semester 1986

Tuesday, September 9 Classes begin
Friday, October 24 Mid-semester break
Wednesday, November 26 Thanksgiving recess begins, 12:50 p.m.
Monday, December 1 Thanksgiving recess ends, 8:00 a.m.
Friday, December 12 Classes end
Saturday, December 13 Mid-year commencement
Monday, December 15 to
Friday, December 19 Final examinations

Interim 1987

Monday, January 6 Begins
Monday, January 19 Martin Luther King, Jr. birthday holiday
Friday, January 31 Ends

Spring Semester 1987

Wednesday, February 4 Classes begin
Monday, February 16 President's Day holiday
Friday, April 10 Easter recess begins, 6:00 p.m.
Monday, April 20 Easter recess ends, 4:00 p.m.
Friday, May 15 Classes end
Monday, May 18 to
Friday, May 22 Final examinations
Sunday, May 24 Worship service and commencement

MBA PROGRAM STATISTICS (1985-86)

Establishment of MBA	1965
AACSB Accreditation of MBA	1976
Average Class Size	20
Average GMAT Score of Entering MBA	525
Average Undergraduate GPA of Entering MBA	3.10
Number in MBA Program	206
Undergraduate Degrees of Entering MBA's	Percent of Total
Business and Commerce	46
Science and Mathematics	16
Engineering	9
Social Science	13
Other	16

Some Companies and Organizations For Whom Our Current Students Work:

<ul style="list-style-type: none"> American Savings Bank Armed Forces of the United States Auburn Mechanical ASC Pacific Atlas Foundry and Machine B & I Incorporated The Boeing Company Borden Chemical Brown and Haley Cascade Natural Gas Clover Park School District Commerce Clearing House Community Memorial Hospital Fairchild Industries Fred Meyer Frederick and Nelson General Electric General Plastics Manufacturing Company Good Samaritan Hospital Group Health Cooperative of Puget Sound Hewlett-Packard Interstate Distributor Company KING-TV Leasco Leasing Lynn Funeral Home 	<ul style="list-style-type: none"> Metro of Seattle Multicare Medical Center Murray Pacific Corporation Nalley's Fine Foods O'Brien International Inc. Pacific Northwest Bell Telephone Co. Pierce College Pennwalt Corporation Pietro's Plum Creek Timber Company Puget Sound National Bank Red Robin International St. Joseph Hospital Stevens Memorial Hospital Sears Business Systems Sharp, Taylor, Hughes and Woodring, CPA's Softech Business Software Tacoma, City of U.S. Coast Guard U.S. Oil and Refining Unigard Insurance Group United Pacific/Reliance Insurance Companies Washington, State of Washington Irrigation Weyerhaeuser Company
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UNIVERSITY BOARD OF REGENTS (1985-86)

Tacoma and Vicinity

Dr. T.W. Anderson
Mr. George Davis
Mr. M.R. Knudson
Dr. Richard Klein
Mr. George Lagerquist
Mr. Harry Morgan
Dr. W.O. Rieke
Dr. Roy Virak
Rev. David Wold, chairman

Seattle and Vicinity

Mr. Gary Baughn
Bishop Thomas Blevins
Rev. Charles Bomgren
Mr. Paul Hoglund
Mrs. Ruth Holmquist
Mr. Frank Jennings, vice-chairman
Rev. G. Lee Kluth
Mr. Wallace McKinney
Mr. William S. Randall
Bishop Clifford R. Lunde
Dr. Christy Ulleland, secretary

Advisory

Rev. Richard Trost, ALC/NPD
Dr. Glenn Nelson, ALC
Dr. James Unglaube, LCA
Perry Hendricks, Jr., treasurer
Drs. Davis Carvey, Marlen Miller, Janet Rasmussen, faculty
Mr. Bruce Deal, Mr. John Carr, and Mr. Greg Nyhus, students
PLU Officers

Western Washington

Mrs. Helen Belgum
Rev. David Steen

Eastern Washington

Mr. Alvin Fink
Mr. James Gates

Oregon

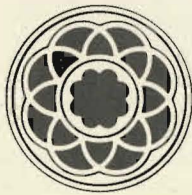
Mr. R. William Davis
Mr. Galven Irby
Dr. Casper Paulson, Jr.

Montana/Idaho/Alaska/Texas

Dr. E. John Dahlberg
Rev. Dennis Hanson
Rev. Ronald D. Martinson
Dr. Jeff Probstfield
Mrs. Dorothy Schnaible
Dr. Vernon Sture

California

Dr. William Ramstad



Office of Graduate Studies

**PACIFIC
LUTHERAN
UNIVERSITY**

Tacoma, WA 98447-0003

MASTER OF BUSINESS ADMINISTRATION

RECOMMENDATION FORM

Name of Applicant Last First Middle

(The above to be filled out by applicant)

In compliance with the Family Education Rights and Privacy Act of 1974, effective November 21, 1974, this letter of recommendation which will be placed in the applicant's graduate file may be reviewed by the individual upon request unless the waiver on the reverse side has been signed.

TO THE PERSON COMPLETING THIS REFERENCE:

The Graduate Admissions Committee requests two recommendations before considering applicants for admission to graduate study. Writers of recommendations are asked to complete this form and return it directly to the Office of Graduate Studies at the above address.

What has been your relationship to the applicant? (Check as many as apply.)

- Instructor (undergraduate/graduate) Employer/Supervisor
 Academic advisor Other (specify) _____

I | I waive the right to be shown information on this form which is to be used for graduate admissions purposes only, and thereby declare it to be confidential.

..... Date: Signature

Please describe the applicant's performance by placing an "X" in the appropriate space opposite each characteristic:

	NO BASIS FOR JUDGMENT		EXCELLENT	ABOVE AVERAGE		BELOW AVERAGE	
Academic knowledge in major field	()	()	()	()	()	()	()
Practical knowledge/skills in major field	()	()	()	()	()	()	()
Ability to implement new ideas and techniques	()	()	()	()	()	()	()
Relating to and working with others	()	()	()	()	()	()	()
Leadership ability	()	()	()	()	()	()	()
Ability to do work at graduate level	()	()	()	()	()	()	()
Emotional maturity	()	()	()	()	()	()	()
Written command of language	()	()	()	()	()	()	()
Oral command of language	()	()	()	()	()	()	()
Contributions as worker and member of society	()	()	()	()	()	()	()
Overall ranking of applicant	()	()	()	()	()	()	()

As far as you know, do undergraduate grades give an accurate evaluation of the applicant's academic potential for graduate work?

[] No basis for judgment [] Grades underrate potential [] Grades correctly reflect potential [] Grades overrate potential

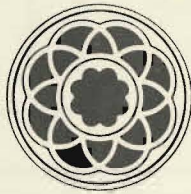
We would appreciate any other information that might aid us in evaluating the applicant's qualifications.
(Please use a separate sheet of paper.)

Name of Respondent **Date**

Signature **Business Address**

Position

Company



Office of Graduate Studies

**PACIFIC
LUTHERAN
UNIVERSITY**

Tacoma, WA 98447-0003

MASTER OF BUSINESS ADMINISTRATION

RECOMMENDATION FORM

Name of Applicant Last First Middle

(The above to be filled out by applicant)

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- Academic advisor Other (specify) _____

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Please describe the applicant's performance by placing an "X" in the appropriate space opposite each characteristic:

	NO BASIS FOR JUDGMENT	EXCELLENT	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE
Academic knowledge in major field	()	()	()	()	()
Practical knowledge/skills in major field	()	()	()	()	()
Ability to implement new ideas and techniques	()	()	()	()	()
Relating to and working with others	()	()	()	()	()
Leadership ability	()	()	()	()	()
Ability to do work at graduate level	()	()	()	()	()
Emotional maturity	()	()	()	()	()
Written command of language	()	()	()	()	()
Oral command of language	()	()	()	()	()
Contributions as worker and member of society	()	()	()	()	()
Overall ranking of applicant	()	()	()	()	()

As far as you know, do undergraduate grades give an accurate evaluation of the applicant's academic potential for graduate work?

| No basis for judgment | Grades underrate potential | Grades correctly reflect potential | Grades overrate potential

We would appreciate any other information that might aid us in evaluating the applicant's qualifications.
(Please use a separate sheet of paper.)

Name of Respondent **Date**

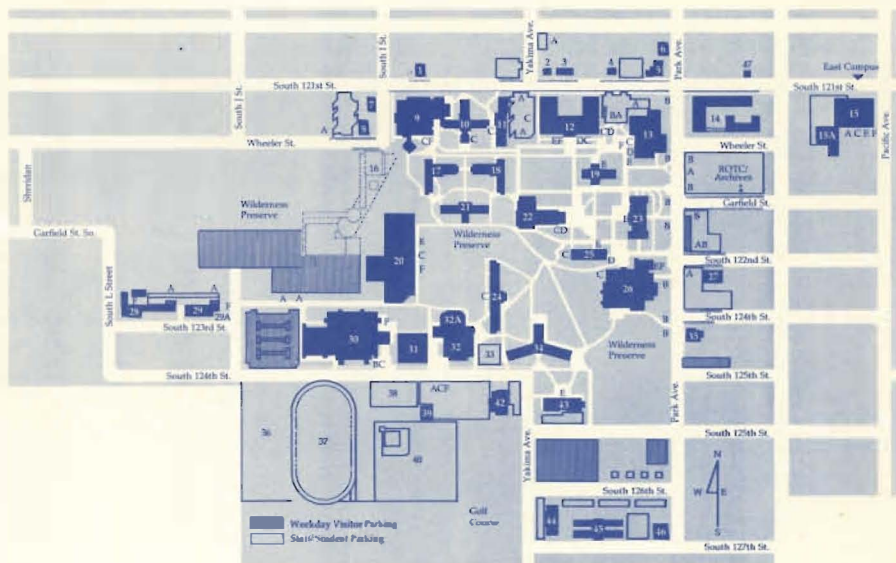
Signature **Business Address**

Position

Company

..... Date

..... Signature



CAMPUS LOCATIONS

- | | | |
|---------------------------------------|-------------------------------|---|
| Administration Building 12 | General Services Building 29 | Physical Plant 28 |
| Alumni 35 | Golf Course | Post Office 27 |
| Baseball Field 40 | Haavik House 7 | Public/Media Relations 35 |
| Blomquist House 2 | Harstad Hall 23 | Ramsey House 8 |
| Business Administration -Hauge | Hauge Administration Bldg. 12 | Ramstad Hall 25 |
| Campus Safety (in Harstad) 23 | Health Center 5 | Restaurants 26, 42 |
| Central Services 29 | Hinderlie Hall 21 | Rieke Science Center 20 |
| Christ Knutzen Fellowship Hall | Hong Hall 18 | Security 23 |
| (in University Center) 26 | Ingram Hall 9 | Soccer Field 36 |
| Coffee Shops - | Knorr House 4 | Special Education 15A |
| (University Center) 26 | KPLU-FM 22 | Stuen Hall 11 |
| (Columbia Center) 42 | Kreidler Hall 17 | Swimming Pool 31 |
| Columbia Center 42 | Library 13 | Television 12 |
| Delta Hall 44 | Math Building 39 | Tennis Courts 33, 38 |
| Dunmire House 47 | Memorial Gymnasium 32 | Theatres 22, 32 |
| East Campus 15 | Mortvedt Library 13 | Tickets 26 |
| Eastvold Auditorium 22 | Music Annex 1 | Tingelstad Hall (Alpine, Cascade,
Evergreen, Ivy) 43 |
| Evergreen Court 45 | Music (proposed) 16 | Track 37 |
| Faculty House 3 | Names Fitness Center 32A | Trinity Lutheran Church 14 |
| Family Student Housing 46 | Nesvig Alumni Center 35 | University Center 26 |
| Fine Arts Building 9 | Olson Auditorium 30 | Warehouse 29 |
| Food Service 26, 42 | Ordal Hall 10 | Xavier Hall 19 |
| Foss Hall 24 | Park Avenue House 6 | |
| | Pflueger Hall 34 | |



PACIFIC LUTHERAN UNIVERSITY

For information, write or call:

Laura J. Carvey, Director
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